

CORONAVIRUS RISK ASSESSMENT FORM



PART A. ASSESSMENT DETAILS:

Area/task/activity: All classes and All staff

Location of activity:

School name: Address & Contact details:	Holy Family Catholic Primary School	Name of Person(s) undertaking Assessment:	Janet Westray
		Signature(s):	
Line Manager/ Headteacher (Name/Title):	Mrs Janet Westray Headteacher	Date of Assessment:	15/10/2021 03/03/2022
Signature:		Planned Review Date:	15/12/2021 03/05/2022
How communicated to staff:	Email and website	Date communicated to staff:	15/10/2021 03/03/2022

PART B. HAZARD IDENTIFICATION AND CONTROL MEASURES:

List of significant hazards (something with the potential to cause harm)	Who might be harmed	Type of harm	Existing controls
Spread of COVID 19 virus via air borne particles	Pupils, families and staff	Potential spread of infectious disease, Covid-19	<p>“On 21 Feb 2022 the Prime Minister set out the next phase of the Government’s COVID 19 response. COVID-19 continues to be a virus that we learn to live with and the imperative to reduce the disruption to children’s education remains” – DfE Feb 2022</p> <p>“There is no longer a legal requirement for people with COVID-19 infection to self-isolate, however if you have any of the main symptoms</p>

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			<p>of COVID-19 or a positive test result, the public health advice is to stay home and avoid contact with other people” GOV.UK Feb 2022</p> <p>Children are allowed to mix with children from other groups.</p>
Spread of COVID 19 virus via air borne particles	Pupils, families and staff	Potential spread of infectious disease, Covid-19	Classrooms to be well ventilated with windows open at all times.
Spread of Covid-19 vitis via germs on surfaces and furniture within the building	Pupils, families and staff	Potential spread of infectious disease, Covid-19	<p>Environment - Daily cleaning of the premises. Focus on doors, handles, all surfaces.</p> <p>Doors open to provide ventilation if needed.</p>
Spread of Covid-19 vitis via germs on surfaces and furniture within the building	Pupils, families and staff	Potential spread of infectious disease, Covid-19	Frequent 20 second hand washing.
Spread of Covid-19 vitis via germs on surfaces and furniture within the building	Pupils, families and staff	Potential spread of infectious disease, Covid-19	Parents to talk to office staff/Mrs Westray to discuss returning to school after test result or self-isolation.
Spread of COVID-19 from confirmed positive cases	Pupils and staff	Potential spread of infectious disease, Covid-19	<p>Pupils and staff presenting key symptoms will be asked to go home and test. Confirmed cases will be asked not to attend school.</p> <p>“In most cases, parents and carers will agree that a pupil with the key symptoms of COVID-19 should not attend school, given the potential risk to others. If a parent or carer insists on a pupil attending school where they have a suspected or confirmed case of COVID-19 schools may take the decision to refuse the pupil, if in the schools reasonable judgement, it is necessary to protect other pupils and staff.” DfE 2022</p>

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			Permission is sought from Governors to maintain pay for positive cases amongst staff. Along with periods of sickness absences due to having COVID not counting towards the 4 instances/10 days sickness absence management trigger levels.

PART C: ACTION PLAN Further action / controls required

Hazard	Action required	Person(s) to undertake action?	Priority	Projected time scale	Notes / comments	Date completed
Spread of Covid-19	Music and signing can now take place inside.	Staff	Medium	Ongoing	Classroom to be well ventilated	Ongoing
Mental health and pupil well being	Circle time to give opportunity for children to express their worries. Staff also to provide 1:1 opportunities for children to talk, this may include play therapy.	Staff, Headteacher	High	Ongoing	Circle time Writing Art work Design and Technology 1:1 play therapy	Ongoing